

EXAMPLE

PROGRESS REPORT

HYPOTHETICAL ENGINEERING CO., INC.

Agreement No. 9099

Work Order # (If Applicable)

Progress Billing No. 2

Work Completed April 30, 2015 through May 31, 2015

I-240 from Carter Blvd. To Smith Rd.

SHELBY COUNTY

PIN 100000.00

Project Nos. I-240-1(144) 14, 79006-1131-44, 79008-1127-44;

PHASE IV – CONSTRUCTION

ITEM NO.	ITEM	% OF WORK	% COMPLETE TO DATE	EFFECTIVE %
1	Create New Title Sheet	12.1	90.0	10.9
2	Compute and Tabulate Earthwork Quantities	2.8	55.0	1.5
3	Tabulate Guardrail	7.2	100.0	7.2
4	Tabulate Drainage	4.7	100.0	4.7
5	Tabulate Ramps and Driveways	4.3	90.0	3.9
6	Complete Typical Section Details	8.3	100.0	8.3
7	Calculate and Tabulate Paving Quantities	6.4	70.0	4.5
8	Create General Note Sheet	6.0	80.0	4.8
9	Create Index Sheet	2.8	30.0	0.8
10	Design Traffic Control Plan	2.8	60.0	1.7
11	Complete Erosion Control Plan	0.7	100.0	0.7
12	Construct Estimated Roadway Quantities Block	7.4	80.0	5.9
13	Participate in Field Review	5.7	80.0	4.6
14	Submit for Construction Checking	3.2	80.0	2.6
15	Print Grading Quantity Sheets (6 Sets)	5.7	75.0	4.3
16	Review of Final Plans by Consultant	7.4	0	-
17	Submit Final Plans	8.5	75.0	6.4
18	Conduct Miscellaneous Business Activities	3.0	50.0	1.5
19	Revisions	1.0	20.0	0.2
	EFFECTIVE PERCENT OF PHASE IV:			
	WORK COMPLETED TO DATE			74.5
	LESS WORK COMPLETED TO DATE LAST INVOICE			70.8
	WORK COMPLETED THIS PAY PERIOD*			3.7

NET FEE CEILING \$10,000.00
*WORK COMPLETED THIS PAY PERIOD x 3.7%

NET FEE THIS PAY PERIOD \$ 370.00

Revised 7/2/2015

ALSO SUPPLY A BRIEF NARRATIVE OF YOUR PROGRESS AS WELL